Long Island Grants for the Arts Panelist Guide

Thank you for your interest in serving as a LI Grants for the Arts panelist. Your time and expertise is much appreciated. Huntington Arts Council continues to be the official New York State regrant site for Nassau and Suffolk counties, as part of the New York State Council on the Arts (NYSCA), Statewide Community Regrant (SCR) program. The SCR grant program supports a vibrant range of professional, educational, and community-based arts and cultural projects.

As a Statewide Community Regrant (SCR) panelist for the annual funding initiatives, your role is to evaluate proposals from a diverse pool of applicants, including individual artists, collectives, and community-based organizations, based on how effectively their projects align with program priorities and demonstrate meaningful community impact.

Annual SCR Grants
Annual grants consist of 3 funding opportunities; the New Works Artist Grant, Community Arts Grant and Arts Education Grant. Each funding opportunity has specific guidelines, requirements and criteria. We require 5-7 panelists for each annual grant opportunity.

SCR BI-Monthly Community Impact Micro Grant

The Community Impact Micro Grant program supports accessible, community-driven arts initiatives across Long Island by funding projects that are open to the public. Designed as an entry-level opportunity, the program features a streamlined, bi-monthly application process and awards funding to two individual artists and two nonprofit organizations every other month. We require a minimum of 3 panelists for each Round of the Microgrant opportunity.

This guide will give you a breakdown of expectations for annual and bi-monthly grant panelists.

Panelist Responsibilities - All Grant Opportunities

- Complete, sign and return a Code of Ethics (COE) form and a short bio, as requested. The COE relates to conflict of interest and confidentiality clauses for panelists.

- Commit to panel review schedule and timeline. Schedule includes the time from Panel Orientation through Panel Review Zoom Meeting.

- Confirm attendance at Panel Review on designated date/time according to the grant panel you have been assigned.

- Review and evaluate the SCR applications and score each based on the guidelines and rubric provided.

- Provide panelist feedback regarding scoring rationale. Your insights will be shared with the applicant if they accept our invitation to receive their panelist feedback. It is

especially important for scores that fall below funding criteria.

- Maintain panelist confidentiality during the application and panel review process.

Time Commitment - Annual Grants (New Works, Arts Education, Community Arts)

- Every effort will be made to provide at least 5 weeks for panelists to review all the grant application submissions.
- Panel reviews are scheduled via zoom, on a weekday at 10:00am. Panel Reviews are scheduled no later than one week after scoresheets are completed by panelists.
- Panel review typically takes from 1 to 2 hours, but may be extended based on panel discussion.
- Fundable applicants will be determined before the panel meets for the zoom review; however, re-scoring of grant applications is accepted. This can be done during panel review or rescores can be emailed to the grants team upon completion of the panel review.

Time Commitment - Bi-Monthly Community Impact MIcro Grant

- Panelists will have 9-10 days to review all grant application submissions.
- Panel review is scheduled via zoom, on a weekday at 10am. Panel Reviews are scheduled no later than 3 days after scoresheets are completed by panelists.
- Panel review typically takes no longer than one hour.
- Fundable applicants will be determined before the panel meets for the zoom review; however, re-scoring is allowed and if needed, will take place during panel review.

Compensation-

- Panelists will be compensated at the following rates in 2026:
    - ❖ Annual Grants - $75
    - ❖ Bi-Monthly Community MIcro Grant - $50