

## NYSCA Decentralization Grant Final Report Form

Submit your final report within 30 days of completion of the funded project or by January 14, 2020, whichever comes first. Reports sent via postal mail or dropped off in person must be received at the Huntington Arts Council by 4pm on the due date. 213 Main Street, Huntington, NY 11743

Organization/Artist Name: \_\_\_\_\_ Tax ID#: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Director's Name (if applicable): \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Grant Amount: \_\_\_\_\_ Project Title: \_\_\_\_\_

Please list other grant awards received in 2018, including funding amounts:

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### PROJECT INFORMATION

Location/s (city/town): \_\_\_\_\_

Date(s): \_\_\_\_\_ Audience Size: \_\_\_\_\_

Ticket Price (if applicable): \$ \_\_\_\_\_

**Addendum #1:** Describe how your organization performed the services agreed to in the Decentralization contract.

**Addendum #2:** How did your project fill an artistic need in the community? How did the community support the project?

**Addendum #3:** Describe your outreach efforts to under-served/minority populations.

**Addendum #4:** Describe how you publicized the funded project. Attach samples.

**Addendum #5:** Provide a budget breakdown of the project which reflects expenses and income. Make sure to provide any cancelled checks and/or receipts.

**Addendum #6:** Please provide images for your funded projects.

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I hereby certify that (name of organization/artist) \_\_\_\_\_ has performed the services and/or activities as stated in the contract with the Huntington Arts Council during the 2018 calendar year, and in accordance with the submitted or revised approved budget.

**Prepared by**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_