



HUNTINGTON ARTS COUNCIL
Brighter lives through art.

Letter of Commitment for Partnering Organizations - Creative Communities Grant

THIS LETTER OF COMMITMENT, between _____ (the "Applicant") and _____ (the "Organization") is entered into for the purpose of setting forth the terms of the relationship between the Artist and Organization in connection with a Creative Communities Grant (the "Grant"), received by the "Applicant" from the Huntington Arts Council (HAC) / New York State Council on the Arts (NYSCA). The Grant is to be administered in connection with (Project Title) _____ (the "Project").

This Letter of Commitment shall continue in force and is binding until such time as all grant activities for the Project are finished, as evidenced by the Applicant's Final Report submission to the Huntington Arts Council.

The parties agree to the following specific terms and conditions in connection with the performance of the Contract and the use of the Grant:

THE PARTNER ORGANIZATION AGREES TO:

1. Support the Applicant in this project with:
List the services, in-kind donations and/or cash that the organization will provide to the Applicant to accomplish this project. Some of these services **MIGHT** include (initial all that apply):
 - ___ Provide in-kind administrative services to the Applicant
 - ___ Provide technical services to the Applicant
 - ___ Assist in marketing efforts for the Applicant/Project
 - ___ Use of the Organization's office space
 - ___ Use of the Organization's space for performance(s) and/or rehearsal(s)
 - ___ Use of the Organization's equipment
 - ___ Use of the Organization's staff or volunteers
 - ___ A contribution of \$_____ to the project
 - ___ Other _____
2. Refrain from making and imposing artistic decisions on the Project, it being understood that artistic control and proprietary rights remain exclusively with the Artist.
3. Prominently credit New York State Council on the Arts/Huntington Arts Council funding (alongside the NYSCA/HAC logo) on all publicity, advertisements and acknowledgments as stated in the contract between Huntington Arts Council and the Applicant.

THE APPLICANT AGREES TO:

1. Use all grant monies exclusively on the contracted project.
2. The Applicant must provide progress reports on the project as required by Huntington Arts Council.
3. The Applicant resumes responsibility for filing the Final Report to Huntington Arts Council, including a budget of expenditures and income and narrative progress report.
4. Maintain accurate records of all purchases and disbursements and, upon request, make them available to the Partnering Organizations and/or Huntington Arts Council for review.
5. Credit the Partnering Organization on all publicity, advertisements and acknowledgments related to the project in the form agreed to between the parties.
6. Prominently credit New York State Council on the Arts/Huntington Arts Council funding (alongside the NYSCA/HAC logo) on all publicity, advertisements and acknowledgments as stated in the contract between HAC and the Applicant.
7. Request authorization from Huntington Arts Council and the Partnering Organization for all substantive changes in the project as originally contracted during the course of the contract in a timely manner.

Signature, Name and Title, Partnering Organization

Date

Signature, Name and Title, Artist or Group Representative

Date