

HUNTINGTON ARTS COUNCIL  
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# CREATIVE INDIVIDUAL PROGRAM GUIDELINES

*Supporting artists in the creation of new work.*

**APPLICATION DEADLINE:** Friday, September 20, 2019 by 4:00PM

**WHO MAY APPLY:** Individual Artists ONLY

**AWARD AMOUNT:** \$2,500

**PROJECT PERIOD:** January 1 – December 31, 2020

## ABOUT THE PROGRAM

Huntington Arts Council Creative Individual Grant supports local, artist-initiated activity, and highlights the role of artists as important members of the community. The grant is targeted toward supporting artists in projects of outstanding artistic merit that involve the community during their creative process.

## PROGRAM GOALS

This grant is intended to engage artists creating **new**, original work (composers, musicians, writers, visual artists, etc.). Artists at various career stages are welcome to apply. They are not intended for interpretive work or artists presenting existing work.

An essential element of this funding is a community engagement component. The project must engage a segment of the community through a public program, such as an exhibition or performance that is open to the public, and/or the inclusion of community involvement in the development and creative processes of the artists' project.

The regrant opportunity represents a "live and work" investment in local artists.

## ELIGIBLE APPLICANTS

*\*For more details on eligibility, refer to the project eligibility section in the General Guidelines*

- Applicants **MUST** live, own or rent a studio in Nassau or Suffolk Counties at the time of application and for the duration of the project. Proof of residence is required to apply in the form of a utility bill or driver's license.

- Artists must be 18 years of age at the time of application
- Open to all disciplines
  - Visual Arts: Painter, Sculptor, Installation Artist, Photographer, Printmaker
  - Literary Arts: Poet, Novelist, Playwright
  - Music: Composer, Musician
  - Performance Arts: Choreographer
  - Media: Filmmaker, Video Artist
- Projects **MUST** be new – previous, continuous, or incomplete work is not eligible. All community arts grant applications are reviewed for completeness and then sent to the respective panels.

## PROPOSAL EVALUATION CRITERIA

Applications are evaluated on the following criteria and percentages:

- Quality and artistic merit of proposed work: **60%**
- Level of proposed community engagement and impact: **20%**
- Professionalism of overall application (attachments, materials): **20%**
  - Overall project feasibility
  - Soundness of budget (Sub-bullets because these points are discussed within the scope of the professionalism of the application)

## PROGRAM PRIORITIES

- Emphasis is placed on the quality and authenticity of the creative process as evidenced by the submitted work samples + accomplishments.
- Projects that reflect + involve the community in the artist's development and creative process—how the art work conveys a new understanding of Long Island while advancing the artists' individual practice.
- Projects that have the potential to nurture personal artistic growth and development that reach beyond the individuals comfort zone.
- Projects that promote fresh and contemporary visions of Long Island, enrich the cultural life, and fulfills a cultural need on Long Island.
- Overall feasibility of the project as evidenced by the timeline + budget.

## CREATIVE INDIVIDUAL APPLICATION COMPONENTS

1. **Applicant Profile:** Submit general information including contact information, electoral district numbers, funding history, artistic mission.
2. **Project Overview:** Submit important details about your proposed project including location and venue, project summary, artistic discipline, audience information.
3. **Project Narrative:** Describe in detail the essentials of your project, including how you plan to promote it and carry it out successfully. Include activities, goals, mission, public component, relevant experience, audiences, and biographies of key artistic personnel.

4. **Project Timeline:** Submit a timeline for planning and carrying out your project. Be sure to include the anticipated date/s of your public event/s.
5. **Project Budget:** List your project income sources, expenses, and in-kind contributions.
6. **Work Sample:** Upload or provide web links to samples of past or current work.
7. **Certification of Application:** Verify the information in the application form.

## REQUIRED DOCUMENTS

- ✓ Resume or Curriculum Vitae for Applicant Artist (maximum two pages)
- ✓ Proof of County residency (this can be fulfilled through a telephone bill, credit card or bank statement {first page only; social security and financial information should be blocked}, current lease or mortgage agreement listing the artists name and NYS County address, driver's license or ID card, voter registration card)
- ✓ IRS Form W-9
- ✓ Work Sample